

What are the topics that we are going to cover in 1 hour or more if needed:

The lesson will be covering for Payroll Million Accounts Software:

Time starts & End: _____

Done:

- | | |
|--|--------------------------|
| 1. Setup and using of Team-viewer; | <input type="checkbox"/> |
| 2. How to setup company profile; | <input type="checkbox"/> |
| 3. How to setup company payroll structure table; | <input type="checkbox"/> |
| 4. How to maintain employee detail; | <input type="checkbox"/> |
| 5. How to update allowance, bonus & overtime; | <input type="checkbox"/> |
| 6. How to update deduction, leave & advance; | <input type="checkbox"/> |
| 7. How to generate salary report; | <input type="checkbox"/> |
| 8. How to make monthly pay and create pay slip; | <input type="checkbox"/> |
| 9. How to update employee & make advance/ bonus payment. | <input type="checkbox"/> |

Feedback from learner: _____
