

SAMPLE AGM SDN. BHD.
(Company No: Sample AGM-H)

(Incorporated in Malaysia)

Registered Office: 15 & 15A, Hala Bendahara 1, 31650, Ipoh, Perak.

AGENDA

NOTICE IS HEREBY GIVEN that an Annual General Meeting of **SAMPLE AGM Sdn. Bhd.** will be held at the Registered Office, 15 & 15A, Hala Bendahara 1, 31650 Ipoh, Perak Darul Ridzuan on **Friday, 15th Feb 2019** at **11.15 a.m.** for the purpose of considering and, if thought fit, pass the following agenda:-

Ordinary Business:

1. Current's Year Company's Audit Report with Directors' Report
2. Appointment of new Director;
3. Election of Directors in the place of retiring or re-election of retiring directors;
4. Declaration of Dividends;
5. Remuneration of Directors; and
6. Appointment or re-appointment and fixing the remuneration of the auditors.

Special Business:

1. Approval to continue in office as independent directors;
2. Authority for Board of Directors to issue and allot shares in the company provided such issuance and allotment does not exceed 10% of the issued and paid-up capital of the Company;
3. Authority for the Company to purchase its own shares; and
4. Shareholders' mandate for recurrent related party transactions.

By Order of the Board

Sample AGM

Ms. Sample AGM
COMPANY SECRETARY

Dated : **30th Jan 2019**
Ipoh

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NOTE :A member shall be entitled to appoint a person who is a member or Director of the Company or an approved company auditor or a qualified legal practitioner or a person approved by Registrar of Companies in a particular case and save as aforesaid. A member shall not be entitled to appoint more than one proxy to attend and vote at the same meeting.

The instrument appointing a proxy shall be deposited at the Registered Office of the Company not less than forty-eight hours before the time appointed for holding the Meeting at which the person named in such instrument proposes to vote.